



Global Knowledge Hub Plt (LLP0003043-LGN)

(Powered By Intellect, Driven By Values)

SOFT SKILLS TRAININGS

- Anger Management Workshop
- Anti Money Laundering Compliance
- Anti-Corruption, Compliance, and Legal Training Programs
- Body Language Communication Skills
- Cambridge English In Mind Programme – Starter Level 1 & Level 2
- Coaching, Counselings & Mentoring Skills
- Communication in the Workplace
- Customer Retention
- Customer Service Workshop
- Delighting Your Customers
- Dynamic Teamwork For Peak Business Performance
- Effective Business Presentation Skills
- Effective Business Writing Skills
- Effective Closing Sales Techniques
- Effective Managerial Skills for Managers & Supervisor
- Effective Report Writing Skills
- Effective Time Management/Stress Management
- English for Report Writing Skills
- Handling & Managing Difficult Customers
- High Performance Sales Presentation Skills
- How to Win Back Lost Customer
- Impactful Customers
- Implementation of S.17A of the MACC Act Corporate Liability
- Increasing Your Emotional Intelligence
- Job Competency Development For Clerical & Administrative Staff
- Kaedah Memotivasikan Diri di Tempat Kerja (Bahasa Malaysia)

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SOFT SKILLS TRAININGS

- Making Excellent Presentations
- Managing a Sales Team
- Managing Difficult Conversation
- Managing Stress at Workplace
- Office Administration Skills Workshop
- Penyeliaan Berkesan(Bahasa Maaysia)
- People Management and Coaching Skills Workshop
- Performance Management System
- Personal Data Protection Act (PDPA)
- Positive Work Habits
- Presentation Skills Workshop
- Public Speaking & Presentation Skills
- Sales Management Workshop
- Sales Negotiation
- Secretarial Training Business Writing Skills Workshop
- Sexual Harassment Law
- Speak & Write Better English with Confidence "Effective Business Writing Skills"
- Speak up with Confidence
- Standing Out– Against the Tide – Employees Leading The Way On Anti–Bribery and Business Ethical Standards
- Strategic Thinking & Planning
- Supervisory Skills Workshop
- Time & Stress Management
- Train the Trainer Workshop
- VUCA Leadership
- Warehouse Management:Operation & Control